



# NEXETIC SHIELD BACKUP OFFICE 365 FUNCTIONALITIES

## User licenses include backup for

- Exchange (Mail, Contact and Calendar)
- OneDrive for Business
- SharePoint
- All-In-One license 50 GB/user

## User license flexibility

- No restriction for number of user licenses within a domain
- Backup only for SharePoint requires only one (1) user license
- Shared Mailboxes and Public Folder Mailboxes are considered as domain users and require their own backup user license

## Backup after configuration is completed

- Automatic backup four (4) times/day (by default)
- Optional to start backup manually

## Storage location and Security

- AWS Stockholm Sweden (ISO 9001, 20000, 27001, 27017, 27018)
- Stored data is encrypted with 256-bit AES encryption keys (also at rest)
- Alternate login (direct access to backup files and folders)
- Multi-factor authentication / 2-step verification

## Backup Configuration

- The administrator has to configure backup (select users and services) before backup starts
- Configuration is easily done either for single users or for the whole Tenant
- The administrator can select which SharePoint sites to back up

## Permissions

- The administrator can always restore data on behalf of the users
- Users can restore their own data when permissions are granted in Management Portal

## Retention Policies

- By default there are no Retention Policies in place
- Admin-user can create retention policies in the Management Portal for all or selected users

## Automatic email reporting

- Admin-user can create automatic email reports for support purposes (auto-close tickets) or/and to the customer daily, weekly or monthly at a set time
- See report of backup status in the Management Portal

Shield Backup Office 365 provides automatic backup of your company's critical data. Instant data recovery, GDPR compatibility, protection against user error and malware.

## Audit log

- See all actions of domain users in the Management Portal
- Global Admin user role is required for accessing Audit Log

## Restore Mail (Exchange)

- Mails are backed up with the same architecture (folders) as Office 365
- Users can find/read their own mails directly from the backup
- Admin-user can only see details of email Subject, Date, To or From fields (not read the actual emails) according to GDPR
- Mails can be restored (All Mailbox, Selected Folder or Selected Messages)

### Restore Contacts (Exchange)

- Users can see all their contact information
- Contacts can be restored (Restore all Contacts, Selected Groups, Selected Contacts)

### Restore Calendar (Exchange)

- Users can see their own calendar entries with Day, Week or Month view
- Calendar can be restored (Restore all, My and Selected Calendars)

### Restore (OneDrive)

- Users can see all their backed up folders, files and file revisions
- Users can only restore files and folders if permissions have been granted by Admin-user
- Users can download files directly to their device
- OneDrive files/folders can be restored to selected folder or Restore folder
- Latest version or version from selected date (Point in Time) can be selected

### Restore (SharePoint)

- Users can see all backed up folders, files and file revisions
- Users can download files directly to their device
- SharePoint files/folders can be restored to selected folder or Restore folder
- Latest version or version from selected date (Point in Time) can be selected
- Global Admin role is required for accessing SharePoint backup.

### Task Manager

- Admin-user and end-user can see all ongoing actions (Ongoing backups and restores) in real time from the Task Manager
- The first backup can be followed from the Task Manager progress (x/y/%) where the first number shows how many files have been backed up, and the second number shows the total number of files to be backed up, and the third number shows the backup progress, i.e. how many percentage of the files have been backed up.

### History

- The administrator can view Data usage (Size/Count) for all users within the domain, or by individual users, either for Mail, OneDrive, Contact, Calendar and SharePoint

### Disk Space: User/Tenant

- Disk space/user is 50 GB
- However, one (1) user can use more than the 50 GB from the Total Disk Space
- Calculating total disk space for the tenant: Number of Users x 50 GB = Total Disk Space

### Options for extra Disk Space (for the Domain):

- 50 GB
- 100 GB
- 250 GB
- 500 GB
- 1 TB



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